

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

July 12th, 2018
Moro, Oregon

Present:

Board Members: President Bert Perisho (via telephone), Vice President Jayme Mason, Director Curt Mason, Director Janice Strand

Staff: Caitlin Blagg, District Administrator

Visitors: None

Call to Order: Vice President J. Mason called the meeting to order at 5:39 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only): None

Consent Items

- A. **BUDGET COMMITTEE MEETING MINUTES:** After reviewing the minutes from the May 10th, Budget Committee meeting, **President Perisho made a motion to accept the minutes as written. Director C. Mason seconded. No discussion. Motion carried (unanimous).**
- B. **REGULAR MEETING MINUTES:** After reviewing the minutes from the May 10th, 2018 Regular Board meeting, **Director Strand made a motion to accept the minutes as written. Director C. Mason seconded. No discussion. Motion carried (unanimous).**
- C. **REGULAR MEETING MINUTES:** After reviewing the minutes from the June 14th, 2018 Regular Board meeting, **Director C. Mason made a motion to accept the minutes as written. Director Strand seconded. No discussion. Motion carried (unanimous).**
- D. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of June 2018 was \$214,167.74. Also presented was a Profit & Loss statement for June 2018. The check register for May and June was gone over to explain some of the different costs. **A motion was made by Director Strand to accept the financial report for May and June 2018. Director C. Mason seconded. No discussion. Motion carried (unanimous).**
- E. **PATIENT REPORT:** The patient report for May and June 2018 was given to the Board members for review. Average patient per day number was 5.74 for May and 5.58 for June. Average number of Medical Assistant visits per day was 3.81 for May and 3.23 for June. There were 88 less office visits in 2017-2018 compared to 2016-2017. These nursing visits were ONLY the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that Mr. Corey might have requested as part of an office visit.

Old Business

- A. **PROVIDER RECRUITMENT UPDATE:** District Administrator Blagg gave an update on the provider recruitment activities. As of today, the Health District has received 6 applications. There is one candidate who has spoken with both District Administrator Blagg and Dr. Kristen Dillon. This candidate continues to show interest in the position, but would be unable to come for a site

visit until September. Ms. Blagg suggested to the Board to start thinking about what the next steps are in recruiting. As the new provider will be an employee, it was suggested to have an "Employment Agreement" which would replace the "contract", but still outline expectations of the position. Ms. Blagg further suggested that the Board come up with a starting salary to be able to present.

New Business

- A. **CONTRACT FOR SUPERVISING PHYSICIAN AND NURSE PRACTITIONER:** District Administrator Blagg informed the Board that Dr. Dillon's 2018-2019 Contract was ready for Board Signature. She inquired as to what the Board would like to do for Mark Corey, FNP. The Board suggested to write a temporary contract with unlimited dates. Ms. Blagg will draft the document and prepare it for signatures.
- B. **STATEWIDE AND REGIONAL PRESCRIPTION DRUG MONITORING PROGRAM:** District Administrator Blagg presented a report from Dr. Dillon about the updated data regarding opiate prescribing.

Good of the Order:

- A. None

Adjourn

Meeting Adjourned at 5:56 p.m.

The next Board Meeting will be on Thursday, August 9th 2018 at 5:30 pm, in the Administration Office.

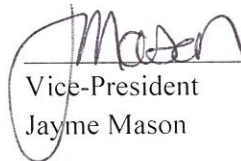
Respectfully submitted,
Caitlin Blagg
District Administrator



Board President
Bert Perisho

via telephone

Director
Curt Mason



Vice-President
Jayme Mason

Absent

Director
Janice Strand

10/11/2018

Date